

Northwood Education Foundation

Funding Request Form

The NEF Board will review this request and communicate questions, requests for additional information or approval status usually within 2 weeks (or if the request's lead time or "funding need by" date allows, after NEF's quarterly Board Meetings in Sept., Dec., Mar. or June).

Please review the Project/Program/Item Funding Request Guidelines prior to completion
Email a copy of this form and any supporting documents to NEF (northwoodeducationfoundation@gmail.com)
If needed, you may submit documentation to the NEF mail/inbox in the School's Administrative Office
If you have additional questions, please contact Mary Doig, NEF President, Cell- 715.816.4360

Project/Program/Item (P/P/I) Requested: _____

Cost (including shipping and handling): \$ _____ Total Requested from NEF: \$ _____

Recurring Expense: YES NO Are you aware of any supplementary funding sources for this P/P/I? YES NO

If YES, from whom or what organization/agency? How much funding do you expect to be available from those sources?

Has the P/P/I been used in the past? YES NO If YES, how was it funded? _____

Funding needed by: _____ Date of activity _____

Approx. Number of Students/Teachers Affected: _____ Grade Level(s) _____

Requested By: _____ (name) _____ (email address)

_____ (name) _____ (email address)

_____ (date submitted) _____ (name) _____ (email address)

Program/Project/Item (P/P/I) Application Narrative

Detail the following in your application narrative.

- 1) Description of project/program or item.
- 2) What opportunity does this open up or why is this needed? How will this address that need?
- 3) What is the expected impact on students, teaching capabilities, and/or the school district?
- 4) What will be learned from this?
- 5) How will you ensure the information or items will be used should you not continue teaching the particular class or move into a different position?
- 6) How does this align with existing and/or planned curriculum, priorities or strategies?
- 7) Cost breakdown.
- 8) If this is a recurring expense, how might this be funded in the future?
- 9) Other information as needed.